

SETUP WIZARD – DOORS

1. To edit a door, click on the door you wish to edit.

The screenshot shows the 'Wizard' configuration window with the 'Door' step selected. The main area displays a table of door configurations:

No	Name	Client	Description	Floor	Door Lock Mode
4	Door 4	Server	Server Door	Default Floor	Normal
3	Door 3	Server	Server Door	Default Floor	Normal
2	Door 2	Server	Server Door	Default Floor	Normal
1	Door 1	Server	Server Door	Default Floor	Normal

Below the table is a search field with a 'Name' dropdown, a search button, and a 'List All' button. The 'Prev' and 'Next' navigation buttons are visible at the bottom of the wizard window.

SETUP WIZARD – DOORS

1. To edit a door, click on the door you wish to edit.
2. Scroll down to the bottom of the page and click "Edit."

The screenshot shows the 'Wizard' interface for configuring doors. The left sidebar has the following options:

- Language
- License
- Card Format
- Holiday Group
- Schedule
- Door**
- Access Level
- Card Holder
- Card
- Network
- Start Save

The main configuration window shows the following details:

Manager In Rule

- Enable : No
- Manager Time : 00:00 ~ 00:00
- Door Manager :

Two Man Rule

- Enable : No
- Card Holder 1 :
- Card Holder 2 :

Below the configuration fields is a table of doors:

No	Name	Client	Description	Floor	Door Lock Mode
4	Door 4	Server	Server Door	Default Floor	Normal
3	Door 3	Server	Server Door	Default Floor	Normal
2	Door 2	Server	Server Door	Default Floor	Normal
1	Door 1	Server	Server Door	Default Floor	Normal

At the bottom of the table, there is a search bar with a 'Name' dropdown, a 'Search' button, and a 'List All' button. The 'Edit' button is highlighted with a red box and a red arrow pointing to it from the instructions.

SETUP WIZARD – DOORS

1. To edit a door, click on the door you wish to edit.
2. Scroll down to the bottom of the page and click "Edit."
3. Edit the door name and description.

Wizard

- Language
- License
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- Start Save

Door

Configuration > Device Setting > Door

Basic

Name * : Front Door

Description : Front Door (Door 1)

Floor * : Default Floor

Reader

Reader Function : In Reader Only

In Reader Type : Keypad or Card

Door Contact

Door Contact : NC Unsupervised

Held Open Time : 8 (sec)

ADA Open Time : 3 (sec)

Rex

Rex : NO Unsupervised

Door Lock Mode

Door Lock Mode : Normal

Prev Next

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SETUP WIZARD – DOORS

1. To edit a door, click on the door you wish to edit.
2. Scroll down to the bottom of the page and click "Edit."
3. Edit the door name and description.
4. Select the Reader configurations.

The screenshot displays the 'Wizard' configuration interface for a door. On the left, a sidebar lists various configuration steps, with 'Door' selected and highlighted. The main area shows the 'Door' configuration page, which is divided into several sections:

- Basic:** Name * (Front Door), Description (Front Door (Door 1)), Floor * (Default Floor).
- Reader:** Reader Function (In Reader Only), In Reader Type (Keypad or Card).
- Door Contact:** Door Contact (NC Unsupervised), Held Open Time (8 sec), ADA Open Time (3 sec).
- Rex:** Rex (NO Unsupervised).
- Door Lock Mode:** Door Lock Mode (Normal).

A red arrow points from step 4 of the instructions to the 'Reader' section of the configuration page. The 'Reader' section is also highlighted with a red border. At the bottom of the configuration page, there are 'Prev' and 'Next' navigation buttons.

SETUP WIZARD – DOORS

1. To edit a door, click on the door you wish to edit.
2. Scroll down to the bottom of the page and click "Edit."
3. Edit the door name and description.
4. Select the Reader configurations.
5. Select the Door Contact configuration.

The screenshot displays the 'Wizard' configuration interface for a door. On the left sidebar, the 'Door' step is selected and highlighted. The main configuration area is titled 'Door' and shows the following settings:

- Basic:** Name: Front Door, Description: Front Door (Door 1), Floor: Default Floor
- Reader:** Reader Function: In Reader Only, In Reader Type: Keypad or Card
- Door Contact:** Door Contact: NC Unsupervised, Held Open Time: 8 (sec), ADA Open Time: 3 (sec)
- Rex:** Rex: NO Unsupervised
- Door Lock Mode:** Door Lock Mode: Normal

A red box highlights the 'Door Contact' section, and a red arrow points from step 5 of the instructions to this section. The 'Prev' and 'Next' buttons are located at the bottom of the wizard.

SETUP WIZARD – DOORS

1. To edit a door, click on the door you wish to edit.
2. Scroll down to the bottom of the page and click "Edit."
3. Edit the door name and description.
4. Select the Reader configurations.
5. Select the Door Contact configuration.
6. Adjust "Held Open Time" and "ADA Open Time." **Note: ADA time is in addition to the Held Open Time.**

The screenshot displays the 'Wizard' configuration interface for a door. The left sidebar shows the following steps:

- Language
- License
- Card Format
- Holiday Group
- Schedule
- Door**
- Access Level
- Card Holder
- Card
- Network
- Start Save

The main configuration area is titled 'Door' and shows the following settings:

- Basic**
 - Name *: Front Door
 - Description: Front Door (Door 1)
 - Floor *: Default Floor
- Reader**
 - Reader Function: In Reader Only
 - In Reader Type: Keypad or Card
- Door Contact**
 - Door Contact: NO Unsupervised
 - Held Open Time: 8 (sec)
 - ADA Open Time: 3 (sec)
- Rex**
 - Rex: NO Unsupervised
- Door Lock Mode**
 - Door Lock Mode: Normal

Navigation buttons 'Prev' and 'Next' are visible at the bottom of the configuration area. A red box highlights the 'Door Contact', 'Held Open Time', and 'ADA Open Time' fields, and a red arrow points from the 'Door' step in the sidebar to the 'Door Contact' field.

SETUP WIZARD – DOORS

1. To edit a door, click on the door you wish to edit.
2. Scroll down to the bottom of the page and click "Edit."
3. Edit the door name and description.
4. Select the Reader configurations.
5. Select the Door Contact configuration.
6. Adjust "Held Open Time" and "ADA Open Time." **Note: ADA time is in addition to the Held Open Time.**
7. Select "REX" Configuration.

Wizard

- Language
- License
- Card Format
- Holiday Group
- Schedule
- Door**
- Access Level
- Card Holder
- Card
- Network
- Start Save

Door

Door Contact

Door Contact : NC Unsupervised

Held Open Time : 8 (sec)

ADA Open Time : 3 (sec)

Rex

Rex : NO Unsupervised

Door Lock Mode

Door Lock Mode : Normal

Default Status * : De-Energized

Re-Lock on Open :

Door Unlock Time : 5 (sec)

First Man In Rule

Enable

Every Day Set Date [] Set Time [00]:[00] - [00]:[00]

Card Holder [] []

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SETUP WIZARD – DOORS

1. To edit a door, click on the door you wish to edit.
2. Scroll down to the bottom of the page and click "Edit."
3. Edit the door name and description.
4. Select the Reader configurations.
5. Select the Door Contact configuration.
6. Adjust "Held Open Time" and "ADA Open Time." **Note: ADA time is in addition to the Held Open Time.**
7. Select "REX" Configuration.
8. Select Door "Lock Mode." **Normal:** Lock activates with card or code for entry, and REX unlocks door for exit. **Locked:** Does NOT grant access with REX, Card, or Code. **Locked with REX:** Remains in locked mode, ONLY REX will activate lock. **Unlocked:** Door will remain unlocked at ALL times.

The screenshot shows the 'Door' configuration wizard. The sidebar on the left lists the following steps:

- Language
- License
- Card Format
- Holiday Group
- Schedule
- Door**
- Access Level
- Card Holder
- Card
- Network
- Start Save

The main configuration area for the 'Door' includes:

- Door Contact:**
 - Door Contact: NC Unsupervised
 - Held Open Time: 8 (sec)
 - ADA Open Time: 3 (sec)
- Rex:**
 - Rex: NO Unsupervised
- Door Lock Mode (highlighted):**
 - Door Lock Mode: Normal
 - Default Status*: De-Energized
 - Re-Lock on Open:
 - Door Unlock Time: 5 (sec)
- First Man In Rule:**
 - Enable
 - Every Day
 - Set Date: [] Set Time: [00]:[00] - [00]:[00]
 - Card Holder: []

Navigation buttons: **Prev** and **Next**.

SETUP WIZARD – DOORS

- To edit a door, click on the door you wish to edit.
- Scroll down to the bottom of the page and click "Edit."
- Edit the door name and description.
- Select the Reader configurations.
- Select the Door Contact configuration.
- Adjust "Held Open Time" and "ADA Open Time." **Note: ADA time is in addition to the Held Open Time.**
- Select "REX" Configuration.
- Select Door "Lock Mode." **Normal:** Lock activates with card or code for entry, and REX unlocks door for exit. **Locked:** Does NOT grant access with REX, Card, or Code. **Locked with REX:** Remains in locked mode, ONLY REX will activate lock. **Unlocked:** Door will remain unlocked at ALL times.
- Select the Door "Default Status" and assign "Re-Lock on Open" if necessary.

The screenshot shows the 'Wizard' interface for configuring a door. The left sidebar has the following options:

- Wizard
- Language
- License
- Card Format
- Holiday Group
- Schedule
- Door**
- Access Level
- Card Holder
- Card
- Network
- Start Save

The main configuration area is titled 'Door' and contains the following sections:

- Door Contact:**
 - Door Contact : NC Unsupervised
 - Held Open Time : 8 (sec)
 - ADA Open Time : 3 (sec)
- Rex:**
 - Rex : NO Unsupervised
- Door Lock Mode (highlighted with a red box):**
 - Door Lock Mode : Normal
 - Default Status * : De-Energized
 - Re-Lock on Open :
 - Door Unlock Time : 5 (sec)
- First Man In Rule:**
 - Enable
 - Every Day Set Date [] Set Time [00]:[00] - [00]:[00]
 - Card Holder [] []

Navigation buttons 'Prev' and 'Next' are visible at the bottom of the configuration area.

SETUP WIZARD – DOORS

- To edit a door, click on the door you wish to edit.
- Scroll down to the bottom of the page and click "Edit."
- Edit the door name and description.
- Select the Reader configurations.
- Select the Door Contact configuration.
- Adjust "Held Open Time" and "ADA Open Time." **Note: ADA time is in addition to the Held Open Time.**
- Select "REX" Configuration.
- Select Door "Lock Mode." **Normal:** Lock activates with card or code for entry, and REX unlocks door for exit. **Locked:** Does NOT grant access with REX, Card, or Code. **Locked with REX:** Remains in locked mode, ONLY REX will activate lock. **Unlocked:** Door will remain unlocked at ALL times.
- Select the Door "Default Status" and assign "Re-Lock on Open" if necessary.
- Adjust "Door Unlock Time" if necessary.

Wizard

- Language
- License
- Card Format
- Holiday Group
- Schedule
- Door**
- Access Level
- Card Holder
- Card
- Network
- Start Save

Door

Door Contact

Door Contact : NC Unsupervised

Held Open Time : 8 (sec)

ADA Open Time : 3 (sec)

Rex

Rex : NO Unsupervised

Door Lock Mode

Door Lock Mode : Normal

Default Status * : De-Energized

Re-Lock on Open :

Door Unlock Time : 5 (sec)

First Man In Rule

Enable

Every Day Set Date [] Set Time [00]:[00] - [00]:[00]

Card Holder [] []

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